



Mentone Primary School

6 Childers Street

MENTONE VIC 3194

Ph: 9583 2995 Fax: 9584 0414

Email: mentone.ps@edumail.vic.gov.au

ATTENDANCE / ABSENCE NOTE

Student Name: _____

Home Group: _____

Dates Absent: _____

Reason for Absence: (please tick box)

- Late Arrival at School. Reason _____
- Early Departure from School
- Medical Appointment
- Dentist
- Illness, Unwell, Sports Injury
- Holiday – How Long? _____ days / weeks
- Parent Choice _____
- Other _____

Signed: _____ Date: _____

Print Name: _____

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